



# Domestic work Level II

# **Learning Guide -32**

**Unit of Competence:- Use Arabic language to Communicate in a** 

**Domestic work setting** 

**Module Title: - Using Arabic language to Communicate in** 

a Domestic work setting

LG Code: LSA DWR2 M08 L01-LG32

TTLM Code: LSA DWR2 TTLM 0419v1

LO1: Identify the language Needed for communication





| Instruction Sheet | Learning Guide #-32 |
|-------------------|---------------------|
|                   |                     |

This learning guide is developed to provide you the necessary information regarding the following content coverage and topics –

- Basic Arabic language commonly used in domestic/Care giving setting
- Identifying the linguistic resources in accordance to workplace requirements.

This guide will also assist you to attain the learning outcome stated in the cover page. Specifically, upon completion of this Learning Guide, you will be able to –

- Identify need for basic communication in an Arabic language, within a domestic setting.
- Identify the linguistic resources which learners need to successfully cope with are identified in accordance to workplace requirements.

#### **Learning Instructions:**

- 1. Read the specific objectives of this Learning Guide.
- 2. Follow the instructions described in number 3 to 7.
- 3. Read the information written in the "Information Sheets 1". Try to understand what are being discussed. Ask your teacher for assistance if you have hard time understanding them.
- 4. Accomplish the "Self-check 1" and "Self-check 2" in page -. 3 and 5
- 5. Ask from your teacher the key to correction (key answers) or you can request your teacher to correct your work. (You are to get the key answer only after you finished answering the Self-check 1).
- 6. If you earned a satisfactory evaluation proceed to "Information Sheet 2". However, if your rating is unsatisfactory, see your teacher for further instructions or go back to Learning Activity #1.
- 7. Submit your accomplished Self-check. This will form part of your training portfolio.





#### **Information Sheet-1**

# Basic Arabic language commonly used in domestic/Care giving setting

#### 1.1. Introduction

Arabic is usually ranked among the top six of the world's major languages. As the language of the Qur'an, the holy book of Islam, it is also widely used throughout the Muslim world. It belongs to the Semitic group of languages which also includes Hebrew and Amharic, the main language of Ethiopia.

#### 1.2. Needs for basic communication in Arabic language

People working in a domestic and care giving setting need to communicate in Arabic language for such minimum reasons listed below

- Greetings and introductions
- Asking for directions, prices of products and services
- Communicating and clarifying simple instructions
- Communicating completion of domestic tasks ,care giving tasks and seeking feedback on performance
- Communicating during emergencies and work-related concerns
- Convey apologies and expressions





| Self-Check -1                 | written lest  |
|-------------------------------|---|
| •                             | uestions listed below. Use the Answer sheet provided in |
| next page:                    |   |
| 1. Arabic language belongs to | what group of languages?                                |
| 2. Write down 3 minimum reas  | sons to use Arabic language?                            |
|                               |   |
|                               |   |
|                               |   |
|                               |   |
|                               |   |
| Note: Satisfactory rating - 3 | points Unsatisfactory - below 3 points                  |
|                               | Answer Sheet  |
|                               | Score =   |
|                               | Rating:   |
|                               |   |





| Information Sheet-2 | Identifying the linguistic resources in |  |
|---------------------|---|--|
|                     | accordance to workplace requirements.   |  |

#### 2.1. Introduction

The term linguistic resource refers to asset of speech or language and descriptions used for building, improving or evaluating Arabic language skill.

#### 2.2. Linguistic resources

In a domestic and care giving work places domestic workers and care givers can access different kinds of linguistic resources to build, improve or evaluate their Arabic language speaking skills. These resources can be the following

- Arabic Dictionaries:- to know new and additional vocabularies
- Arabic language teaching videos:- to learn listening and speaking skills
- Arabic language teaching audios :- to learn pronunciation skills
- Arabic language teaching pictures :- to learn vocabularies relating with pictures
- Visit Google Translation
- Arabic film chanal
- Mastering the Arabic alphabet





### Self-Check -2 Written Test

| 1.what is aliı     | Answer all the questions listed below. Use the next page: nguistic resource? |                        |
|--------------------|--|------------------------|
|                    |  |                        |
| 2.Write dow        | n atleast 4 linguistic resources for Arabic langu                            | uage?                  |
|                    |  |                        |
|                    |  |                        |
| <i>Note:</i> Satis | factory rating - 3 points Unsatisfac   | ctory - below 3 points |
|                    | Answer Sheet   | Score =                |
|                    |  | Rating:                |





# Domestic work level II

## Learning Guide -33

**Unit of Competence: Use Arabic language to Communicate in a** 

**Domestic work setting** 

**Module Title:** Using Arabic language to

**Communicate in a Domestic work setting** 

LG Code: LSA DWR2 M08 L02-LG33

TTLM Code: LSA DWR2 TTLM 0419v1

# LO2. Use language effectively to Communicate in different Situations





| Instruction Sheet Learning Guide #-33 |
|---------------------------------------|
|---------------------------------------|

This learning guide is developed to provide you the necessary information regarding the following **content coverage** and topics –

- Using Arabic languages to meet basic communication needs within a domestic setting.
- Repeating, paraphrasing and clarifying all communication to avoid miss understanding
- Explaining difficult points.

This guide will also assist you to attain the learning outcome stated in the cover page. Specifically, upon completion of this Learning Guide, you will be able to –

- Use Arabic languages to meet basic communication needs within a domestic setting.
- Repeat, paraphrase and clarify all communications are as necessary to avoid misunderstanding and to explain difficult points.

#### **Learning Instructions:**

- 1. Read the specific objectives of this Learning Guide.
- 2. Follow the instructions described in number 3 to 7.
- 3. Read the information written in the "Information Sheets 1", "Information Sheets 2" and "Information Sheets 3" in page 9,15 and 17 Try to understand what are being discussed. Ask you teacher for assistance if you have hard time understanding them.
- 4. Accomplish the "Self-check 1", "Self-check 2" and "Self-check 3" in page -. 14,16 and 18
- 5.Ask from your teacher the key to correction (key answers) or you can request your teacher to correct your work. (You are to get the key answer only after you finished answering the Self-check 1).
- 6.If you earned a satisfactory evaluation proceed to "Operation Sheet 1", "Operation Sheet 2" and "Operation Sheet 3" in page 19, 22 and 24However, if your rating is unsatisfactory, see your teacher for further instructions or go back to Learning Activity #1.
- 7. Accomplish the "LAP Test" in page 25 and this will form part of your training portfolio.





| Information Sheet-1 | Using Arabic languages to meet basic           |  |
|---------------------|--|--|
|                     | communication needs within a domestic setting. |  |

# 1.1. Important vocabularies and Phrases for basic communication in Arabic language

It is essential for domestic/care giving workers to know some important vocabularies and phrases which will enable them perform basic communication. Here below are some basic Arabic vocabularies and phrases which will help maintain communication in different settings:-

#### 1.1.1 Greetings and introductions

| Amharic meaning                | English meaning  | Arabic words, phrases and thier                   |
|--------------------------------|------------------|---|
|                                |                  | pronunciation                                     |
|                                | peace be up on   | አሰላሙ ዐሌይኩም ( Assalamu,aleykum                     |
| <b>ሠሳም ሳ</b> ንተ ይሁን!           | you              | (السلام عليم                                      |
|                                | peace be up on   | ወዐሴይኩም ሰሳም- (wa,leykum salam)\ وعليكم             |
| <b>ሠሳም ሳን</b> ቺ ይሁን            | you too          | السلام  |
| ከየት ነው የመጣሽው?                  | Where do you     | ምንኤይና ዲኢቲ( menayenajiti)\ وعليكم                  |
|                                | came from?       | السلام  |
| የመጣሁት ከኢትዮጲያ ነው                | I came from      | ጂኢቱ-ማ.ን-ኢትዮጲያ( -jitu-min-Ethiopia-) 辛             |
|                                | Ethiopia         | من إثيوبيا  |
| <i>እን</i> ኳን በደሀና <i>መ</i> ጣሽ! | Well come!       | ቁዱም-ሙባረክ(Qudum-mubarek)-قدوم مبارك                |
| ፈጣሪ <i>ያ</i> ቆይልኝ!             | May God keep     | አሳυ-ይክሊካ (Allah yikelika)-الله يخليك              |
|                                | you safe!        |   |
| <b>ግ</b> ቢ                     | Please enter     | ではいえん( tefedeli)                                  |
| <b>እ</b> ሽ.                    | Ok/well          | مرحبا-(mrehabne) مرحبا                            |
| <b>ሕ</b> Ъ                     | I/Me             | አና- (ana-)-ائا                                    |
| አንተ/አንቺ                        | You {Male\Female | (anta\anti)አንተ/አንተ:أنت                            |
| <b>ሕ</b> ሱ                     | He               | (huwa) <i>υ·</i> هو                               |
| <b>ሕ</b> ሷ                     | She              | (hiya) لا (hiya)                                  |
| እድ <b>ሜ</b> ሽ ስንት ነው?          | How old are you? | كم عمرك؟ ከም- <i>0</i> -ምሩት. (kem-umriki)-         |
| አግብተሻል ወይ?                     | Are you married? | ሰنت متزوجة؟-( mutezewija الصهروجة صديقة صديقة الم |
|                                | No i am not      |   |
| <b>አሳ</b> ንባ <i>ሁ</i> ም        | married          | ማ-ተዘወጅቱ (ma-tazawejitu)ما تزوجت                   |
| <mark>ኢ</mark> ጂ               | Go               | روحي-(Ruhi) ج.٧.                                  |
| ሕሬ <b>ፊ/ሕ</b> ሬፍት አድርጊ         | Get rest         | れ.Cナリ(ertahi)-إرتاحي                              |
| አ <i>መ</i> ሰግና <b>ስ</b> ው      | Thanks           | (shukran) וויאלו (shukran) אילוו                  |
| <i>እን</i> ዴት ነህ?               | How are you?     | (kef-haaluka) )ኤፍ-ክሉካ كيف حاك                     |





|                              | What is your      |  |
|------------------------------|-------------------|--|
| ስምህ/ሽ <i>ጣ</i> ነው?           | name              | (ma,ismuka) <b>ማ-ኢስ</b> ሙ ነ                  |
| <i>እን</i> ደምን አደርክ?          | Good morning      | sabah-alkeer)ሰባህ -አልሽር صباح الخير            |
| ደሀና <i>እን</i> ደምን አደርክ?      | Good morning      | (sabah-alnuur) ሰባህ- አልኑርصباح النور           |
| <i>እን</i> ደምን አመሽህ?          | Good evening      | (masa-alkeer)ውሳ -አልሽርمساءالخير               |
| ቻው/ደህና ሁን                    | Good bye          | وداعا۔ مع السلامة ma,assalaamaa)መዐ -አሰሳማ     |
| መልካም ምሽት                     | Good night        | (tisbah- alaakeer) ትስበህ -አላሽሴር تصبح علي خوي  |
| ብርሃን/መብራት                    | Light             | (nuur) トC نور                                |
| <i>እን</i> ኳን በደህና <i>መ</i> ጡ | Well come         | (ahlan-wasahlan)הטחז -שהעל פעשאר             |
| <i>እን</i> ኳን በደህና <i>መ</i> ጡ | Well come         | ቀዱም-መባረክ(Qudum-mubarek)-                     |
| እስከም <i>ንገ</i> ናኝ ደህና ይሁት    | See you later     | الى اللقاءط (ilallikaa) الى اللقاءط          |
| የነን ሰው ይበለን                  | See you tomorrow  | (naltakii-gadan) ነるナセ - 기ደり                  |
| <b>3</b> ደኛ                  | Friends           | (sadik\sahib)ሳሂብ/ሰዲት صدیقاصاحب               |
| አንድ                          | one               | واحد(wahid)( ምሂድ (1                          |
| ሁለት                          | Two               | ስ.ት·ኒ.ን( 2)إثنين                             |
| ሦስት                          | three             | ሰሳሳ(3 ) געבי                                 |
| አራ <del>ት</del>              | Four              | ስርባሃ( 4)اربع                                 |
| አምስት                         | Five              | خمسة( 5)'n9ºሳ                                |
| ስድስት                         | Six               | ستة ( ስታ(6                                   |
| ሰባት                          | Seven             | ሰብወ( 7)سبعة                                  |
| ስምንት                         | Eight             | ሰማኒ <i>.</i> ያ(8 )ثمانية                     |
| ዘጠኝ                          | nine              | تسعة( 9)ስሰ                                   |
| አስር                          | ten               | عشرة ( 10) Oñ                                |
| US                           | Twenty            | عشرين(20)                                    |
| ሀያ አንድ                       | Twenty one        | የሂድ ወዕሽሪን $(21)$                             |
| ሀያ ሁለት                       | Twenty two        | $\hbar \dot{A}$ ትኒን ወዕሽሪን (22) ነነነነነ ይመጠረያ   |
| ሀያ ሶስት                       | Twenty three      | ሰላሰ ወሪሽሪን $(23)$ ثلاث وعشرين                 |
| ሰሳሳ                          | Thirty            | ئلاثين( 30) <b>/ሰ</b> ሳሰ                     |
| አርባ                          | Forty             | ስ <b>ርባሂን</b> (40 )أربعين                    |
| 50                           | Fifty             | خمسين( 50 /ñgºà.٦                            |
|                              | Where are you     |  |
| ከየ <i>ት አገር ነህ/</i> ነሽ       | from              | (min-ayna-anti) <b>ጣን-ኤይነ-አን</b> ቲን          |
| ዕድሜዬ 25 ዓመት ነው               | I am 25 years old | عمري 25سنة                                   |
|                              |                   | تشرفت بمعرفتك -tashereftu)                   |
| ስለተዋወቅን ደስ ብሎኛል              | Nice to meet you  | bimarifatika)ተሸረፍቱ -ብመ0ረፋቲካ                  |
| <i>እ</i> ኔም ስለተዋወቅን          | Nice to meet you  | تشرفت بمعرفتك أيضا-tesheraftu- bimarifatika) |
| ደስብሎኛል                       | too               | aydan)ተሸረፍቱ -ቢ <i>ጣዐሪ</i> ፋቲክ-አይደን           |
| 16                           | Today             | (alyoom)አልዮም الأليوم                         |
| <i>ት</i> ናንትና                | Yesterday         | (sima) አ <sup>ወ</sup> ጊስ <sup>መሰ</sup>       |





| ይሄ/ይቺ(ህይወት ሳሳቸው እና       |                  |   |
|--------------------------|------------------|---|
| ስሴሳቸው                    | Male/ Female/ It | (hazaa\haazihi) ۲ ۲/ ۱۱/ ۱۲ (hazaa\haazihi) |
| ጥሩ                       | Fine             | (bikeer)ብ <i>ቬር</i> بخير                    |
| ጥሩ <b>ነው(ስምም</b> ነትን     |                  |   |
| ሰ <i>ማ</i> ሳየ <i>ት</i> ) | OK               | طیب)ന£ملیب)                                 |
| บาต                      | Country          | (balad)በ <b>ለ</b> ድኋ፡                       |
| ከተማ                      | Town             | (madiina)ھەريىنە،                           |
| <i>ገጠር \ መን</i> ደር       | Rural \ village  | ورية( ቀርያ(qarya ريف (riif                   |
| የት ቦታ                    | Where            | (eyna\fen) <b>ኤይካ/ፊ。ን</b> أين\فين           |

#### 1.1.2. Asking for directions, prices of products and services

| Amharic meaning               | English meaning      | Arabic words, phrases and thier pronunciation    |
|-------------------------------|----------------------|--|
| ይቅርታ( በትህትና ንግግርን             |                      |  |
| <b>ለ</b> መጀመር)                | Excuse me            | (low-samahti) <b>ሰ</b> ው -ሰውህተ:ئوسىمىت           |
| የት ቦታ                         | Where                | ፊ-ሕይመካን- (fi-ayemekan) - في أي مكان              |
| <i>નુ</i> નુમું               | Find                 | አጂድ- (-ajid-) <b>- </b>                          |
| <i>መ</i> ድሃኒት ቤት              | Pharmacy             | صيد لية አይደል۶) (seydaliya)                       |
| አዎ አለ                         | Yes there is         | نعم ع <i>ندي -(neam-endi)-ئعم عندي</i>           |
| ዋ <i>ጋ</i> ው ስንት ነው?          | How much is the cost | <i>ከም-ስዕር</i> (kam-sier) -ዾ-                     |
| አቅጣጫ                          | Direction            | (itjaah)ሕำ·ຊັບانجاه)                             |
| <i>መንገድ(</i> አው <i>ራጎዳ</i> ና) | Road                 | طریق (tariik)からず)                                |
| መንገድ(የከተማ ዉስጥ)                | Street               | شارع <b>٥- ١) (shari-i)</b>                      |
| ቀኝ                            | Right                | (yamiin)۲ <i>º</i> ٩,٦)                          |
| ወደ ቀኝ ዙር                      | Turn to the right    | ስ·ፋ-የማ.ነካ (luf-yaminaka) نف یمینګ                |
| ግራ                            | Left                 | (yasar\shimal),ያሳር/ሽ <b>ማል</b>                   |
| ፊት ለፊት                        | In front of          | (kudam\amaam)ቁ <i>ዳም/አማ</i> ዓም                   |
| ከ <u>ጎ</u> ሳ                  | Behind               | (kalf\wara) ሽልፍ/ ወራ خلف اوراء                    |
| <b>ከ</b> ላይ/ከታች               | Above\under          | فوق\تحت fok\taht)らみかり                            |
| ሩቅ                            | Far                  | (ba-iid) <b>ו - ት.</b> ድיאַי                     |
| ቅርብ                           | Near by              | قریب(karib) <i>中と</i> ብفریب                      |
| ታገኚያለሽ                        | You will find        | تجدي   |
| <i>መ</i> ሸጥ                   | Sale                 | (bay) <b>۱</b> ،۶۰ <i>۵</i> /بیع                 |
| መግዛት                          | Buy                  | شراء אאווו(shiraa)                               |
| ያንን                           | That one             | زك (zaaka) <b>ዛh</b>                             |
| ሕዛ <i>ጋ</i>                   | There                | <i>ሁ</i> ናክ(hunaka)ፌ                             |
| <i>7</i> ንዘብ                  | Money                | a ( fuluse/ umlaa ) <b>ፉሎስ-/ው-ምሳ ( عملة-فلوس</b> |
| <b>ወ</b> ድ                    | Expensive            | غائي.10ر (gaalii)                                |
| ርካሽ                           | Cheap                | (rakiis)۵ Ћ.ስ/رخیص                               |





| P.2             | Price          | سعر/sier)ስዕር )ثمن sier)             |
|-----------------|----------------|-------------------------------------|
| ስንት ነው          | How many/much? | (kam) <b>hو</b> ۳                   |
| ንዛዉ             | Bought         | (ishtarayta)ሕሽተራይት اشتریت           |
| ዋ,2ው ስንት ነው     | How much       | ከም - አልሰ <i>መን</i> (kam-alsaman) 24 |
| <i>ጥራት ያስ</i> ው | Original       | (aslii) <b>አስ</b> ስ. أصني           |
| <i>ጥራት</i> የሴስው | Fake           | (geyera- aslii)ጌይራ-አስለ. غير أصلي    |
| ቁጥር             | Number         | (rakam)ረቀም رقم                      |
| ልኬት             | Scale\size     | (miqyaas) <b>ጣት</b> ያስمقیاس         |
| ሚዛን             | Balance        | (miizaan) <b>ማ.ዛን</b> ا             |
| ኪሎ ግራም          | Kilo gram      | کیلو ۱۸۰(kiiloo) میلو               |

#### 1.1.3. Communicating and clarifying simple instructions

| Amharic meaning                 | English meaning      | Arabic words, phrases and thier pronunciation        |
|---------------------------------|----------------------|--|
| አቤት( <b>መል</b> ስ <b>ለ</b> መስጠት) | Yes sir/madam        | (haadir) ۶۶۲ ماضر                                    |
| ቀዝቃዛ ዉዛ አምጣ/ጪ                   | Get me cold water    | (haat-ma-albaarid) ሃ ት-ማአ-አልባርድ هات ماء البارد       |
| የሚጠጣ                            | Drink                | ከ <b>ሹርብ (ashureb)-</b>                              |
| ልጅቷን ጥራት                        | Call the girl        | inaadi-albint)ናዲ-አልቢንት نادي البنت                    |
| <b>ሂድ/ዞርበል</b>                  | Go                   | روح إمش (ruuh\imshi)ሩህ/ሕምሽ                           |
| ና ሙቅ ሻይ ጠጣ                      | Come drink hot tea   | (taal-ishrab-shay)ታዋል- ሕሽረብ- ሻይ تعال إشرب شاي حار    |
| ቶሎ <i>ቁ</i> ዌ በል                | Sit down quickly     | إجلس بسرعة ሕጅልስ-ብሱር0)                                |
| ረ,ኃ ብለህ ብሳ                      | Eat slowly           | (kul-bihuduu) <b>ኯ-ል-ብ<i>ሁዱ</i>ች کل بهدوء</b>        |
| ጠጣ                              | Drink                | إشرب(ishrab) <b>ٱٱائ</b>                             |
| ዛሬ                              | Today                | አ <b>ሲ</b> .ዮም (aliyom-اليوم                         |
| <b>ወ</b> ጣ/ጪ ከቤት                | Get out of the house | (ukruj-min-albayt)ሉ ኽሩጅ-ምን-አልበይት) أخرج من البيت      |
| ቆሻሻዉ <i>ን</i> ጣይ/ል              | Throw the garbage    | إرم الزبالة ትርም-ዝባሳ)                                 |
| H.2/1,                          | Close                | سکر اأغلق (agliq/sakkir)ሰክር/አ <b>ግል</b> ቅ            |
| ልብስ ሕጠብ/ቢ                       | Wash the clothe      | (gassil-melabis)ንስል-መሳብስ غسل الملابس                 |
| ቤት ይፅዳ                          | Clean the house      | inazzif-albet)ነዚፍ-አልቤት نظف البيت                     |
| ምግብ ስሪ/ራ                        | Cook                 | (utbuk) <b>ኡጥቡ ክ</b> أطبخ                            |
| ምግብ አውቅ/ቂ                       | Heat the food        | mخن الأكل\sakkin-akle)ሰ ሽን- አክል)                     |
| ስጪው ሰ(ባባ)                       | Give it to baba      | (aati-baba)ممر اعط بابا                              |
| ዉሰ <b>ጺ ከ(</b> ማማ)              | Take it from Mama    | kuz-min-maamaa( <i>Ћ-ʔ۱-ምˀʔ-ማෟপ</i> / خذ من ماما     |
| ወልውዩ                            | Мор                  | (imsah) <b>ኢምሰህ</b> إمسح                             |
| አዋራ(በንፋስ የ <i>ሚመ</i> ጣ)         | Dust                 | (algubaar)አልን-ባር الغبار                              |
| በር ክሬቺ                          | Open the door        | አልተህል-አልባብ (iftahel-albaab) إفتح الباب               |
| የዉስጥ ሽንት ቤት                     | Internal toilet      | مام الداخلي(hammam-daakili/ሀማማ - ኖክስ.)               |
| የዉጭ ሽንት ቤት                      | External toilet      | (hammam-kaarijii) المخارجي بالمجار (hammam-kaarijii) |
| መኘታ ክፍል                         | Bed room             | gurfat-alenoom)ጉርፋት-አልኖም غرفة النوم                  |





| ሻይ አፍይ                       | Make a tea        | سوي االشاي አዋ-ቫይ)                              |
|------------------------------|-------------------|--|
| ቡና አፍይ                       | Make a coffe      | سخن القهوة ምን-ቃህዋ) (sakkin-qahwa)ሰ ሽን-ቃህዋ      |
| ወደ ላይ ዉጪ/ጣ                   | Get upstairs      | إطلع الفوق (itla-alefooq)አ.ጥሳዐ-አልፎት            |
| ወደታች ዉረጂ                     | Get downstairs    | anzil-mindarajaa)ሕ.ንዚል-ምን-ሕደረጃ أنزل من الد رجة |
| <i>ትን</i> ሽ ስኳር አድር <i>ጊ</i> | Add sum sugar     | (hut-sukkar-qelil) ሁጥ-ሱክር-ቀሊል בבל וועל         |
| ብዙ ጨው አምጪ                    | Get a lot of salt | (jibi-milih-kesir)ጂቢ-ምልህ-ከሲር جب الملح کثیر     |
| አየር ማራገቢውን                   |                   |  |
| አብሪ(ተሽከርካሪ የሆነ)              | Turn on the fan   | شغل المروحة shaggil-marwaha)ሽግል-መርወሃ)          |
| አየር ማቀዝቀዣውን                  |                   |  |
| ክሬቺ(ቀዝቃዛ ወይም ሙቅ              | Turn on the air   |  |
| አየር የሚለቅ ማሽን)                | condition         | (shaggil-mukayyaf)ሽግል-ሙከየፍ شغل المكيف          |
| ቅጠሳ ቅጠል                      | Vegetable         | خضروات ቫ۰ድርዋት (kudrawaat)                      |
| መብራት አብሪ                     | Turn on the light | شغل الكهرباء shaggil-kahrubaa)ሽ <b>ግል-hህሩባ</b> |
| ፍራ ፍሬ                        | Fruits            | (fawaakih) <b>ፋዋክυ</b> فواکه                   |
| ወይን                          | Grape             | (inab) <b>ฯ.หา</b> (ว่า                        |
| ሀባብ(የፍራ ፍሬ አይነት)             | Water melon       | (batik) በጢሽ بطيخ                               |
| <del>ஒ</del> ருடி            | Juice             | (asiir)አሰ. <i>C</i> عصير                       |
| ቃሪያ                          | Chili             | فلفل أخضر filfil-akdar) ፍልፍል-አኽደር فلفل         |
| ሽንኩርት                        | Onions            | (basal) <b>በሰል</b> بصل                         |
| ነጭ ሽንኩረት                     | Garlic            | ثوم <b>۳/(thom)</b>                            |

# 1.1.4. Communicating completion of domestic tasks ,care giving tasks and seeking feedback on performance

| Amharic<br>meaning   | English meaning           | Arabic words, phrases and thier pronunciation            |
|----------------------|---------------------------|--|
| እንክብካቤ               | Care                      | رعاية (riaaya)كار ماية                                   |
| ህመምተኛ/ በሽተኛ          | Patient                   | مریض mariid) مریض  |
| ፅዱ                   | Clean                     | نظیف،۱۱۹(naziif)   |
| ሽንት ቤት               | Toilet/Rest room          | حمام (hammaam) <b>۲٬۳۹</b> ۳)                            |
| <b>አል</b> ጋ          | Bed                       | سریر (sariir)ሰሪ <i>ር</i>                                 |
| ፍራሽ                  | Mattress                  | فراش(firash) <b>ፍራሽ</b>                                  |
| ትራስ                  | Pillow                    | ዊሳዳ/መሽዳ(wisada\makada) المخدا                            |
| አ <i>ን</i> ሶሳ        | Linen/sheet               | (lihaaf)🏔 الما   |
| የንፅህና<br>መጠበቂያ(ስህፃናት |                           |  |
| <b>እና ለ</b> አዛውንቶች)  | Diaper                    | (haffazaa) ५ ५ पं  |
| አካል <i>ጉዳ</i> ተኛ     | Person with<br>Impairment | (mu,aak) <b> م</b> عاق                                   |
| ሽማግሌ/አሮጊት            | Old person                | معاق (mu,aak) መዓት)<br>عجوز (شایب (ajuuz\shayib) ወጁዝ/ ሽይብ |





#### Self-Check -1 Written Test

| <b>Directions:</b> Answer all the questions listed below. Use the Answer sheet provided in next page:  | the   |
|--|-------|
| 1. List s 5 Arabic words helpfull in the case of greeting and introduction?  |       |
| 2. List s 5 Arabic words helpfull in the case of asking for directions, prices of products  Services?  | and   |
| 3. List s 5 Arabic words helpfull in the case of communicating and clarifying simple Instructions?   |       |
| 4. List s 5 Arabic words helpfull in the case of communicating completion of domestic , care giving tasks and seeking feedback on performance? | tasks |





|      |       | _     |        |   |
|------|-------|-------|--------|---|
| Info | rmat  | ian C | Sheet- | 2 |
| шис  | บบเลเ | ion s | meer.  | • |

### Repeating, paraphrasing and clarifying all communication to avoid miss understanding

#### 2.1. Purpose of repeating, paraphrasing and clarifying all communications

Employees working in a domestic and care giving work areas communicate with their employers to take several work instructions. In the communication process employees may not understand some instructions clearly. To solve such kinds of problems they need to repeat, paraphrase and clarify instructions which they couldn't understand for their employers. Here below are some Arabic words and phrases which are help full to communicate and solve such kinds of problems.

| Amharic meaning English meanir   |                                   | Arabic words, phrases and thie pronunciation                        |  |  |
|----------------------------------|-----------------------------------|---|--|--|
| ምን አልሽኝ ማማ?                      | What did you say mama?            | wesh qult ) <b>ወሽ ቁልት ማማ</b><br>(mama                               |  |  |
| <i>አዎ መ</i> ልሺና <i>ያ</i> ኛውን አምጪ | Yes return this and get that one? | inaam-rajihii-wajibii- نعم رجعي وجبي ذاك<br>zaaka) ነስዐም-ሬጂዕ- ወዲቢ-ዛከ |  |  |
| ጥሩ ነው <i>ገ</i> ብቶኛል              | Ok I undrestand                   | tamam- fahimtu)،ተማዋም-ፊ،ህፃግቱ<br>تمام فهمت                            |  |  |
| የልጆች ልብስ አዘ <i>ጋ</i> ጂ           | Prepare children's cloth          | (jahiziimalaabisa جهزي ملابس الأولاد<br>owlad)ጃሂዝ. መሳብሰል ኦውሳድ       |  |  |





| Self-Check -2 | Written Test |
|---------------|--------------|
|               |              |

Directions: Answer all the questions listed below. Use the Answer sheet provided in the next page:

|    | communications?(5 points)  |
|----|--|
| 1. | . List's 5 Arabic words helpfull in the case of repeating, paraphrasing and clarifying all |

Note: Satisfactory rating - 5 points Unsatisfactory - below 5points





| Information Sheet-3      | Explaining difficult points |
|--------------------------|-----------------------------|
| IIIIOIIIIalioii Sileel-S |                             |
|                          |                             |

#### 3.1. Important vocabularies and phrases in explaining difficult points

in a work area difficulties may arise at any time. In order to communicate this difficulties employees should know some basic Arabic vocabularies and phrases listed below in the table.

| Amharic meaning   | English meaning                | Arabic words, phrases and thier pronunciation                         |
|-------------------|--------------------------------|---|
| ይሄንን አልችልም        | I can't do this                | ما قدرت هذا maqadart-haza)ማቀደረት - ሃብ                                  |
|                   |                                | (ayuhuma-astakdim)አየ ሀ-ማ-أيهما استخدم                                 |
| የትኛውን ነው የምጠቀመው?  | Which one can I use?           | አስተክድም  |
| ይሄን እንኤት አደር 2ሰው? | How i.can do it                | kef-usawwi-haza)ኬል-ኡስዊ-ሃዛነغيف أسوي هذا                                |
| መብራት ተቋረጠ         | Eletricity is not avilable now | إنقطع الكرباء(enqata-kahraba)ሕንቀጠ-ከህረባ                                |
| ቁልፉ በሩን አይክፍትም    | The Key can not open the door  | (almiftah- maayaftah-المفتاح ما يفتح الباب<br>albab)አልማሌታህ-ማየፍተህ-አልባብ |
| ፍሪጃ አይሰራም         | The fridge does not work       | (tallaja -mayeshtagil)ተሳጃ-الثلاجة ما يشتغل<br>ማይሽተማል                  |





| Self-Check -3 Written Test        |  |  |  |  |
|-----------------------------------|--|--|--|--|
| Directions: Answer all the quest  | ions listed below. Use the Answer sheet provided in the next |  |  |  |
| page:                             |  |  |  |  |
| 1. List s 5 Arabic words helpfull | in the case of explaining difficult points?                  |  |  |  |
|                                   |  |  |  |  |
|                                   |  |  |  |  |
|                                   |  |  |  |  |
|                                   |  |  |  |  |
|                                   |  |  |  |  |
|                                   |  |  |  |  |
|                                   |  |  |  |  |
| Note: Satisfactory rating - 3 p   | oints Unsatisfactory - below 3 points                        |  |  |  |





#### **Operation Sheet-1**

# Techniques of Using Arabic languages to meet basic communication needs within a domestic setting.

#### 1.1. Procedures of greetings and introductions

#### Conversation-1.1 A Procedures of applying greetings and introductions

Fatuma:- አሰሳሙ ዐሴይትም ( Assalamu,aleykum ) السلام عليم

*ሠ*ሳም ሳንተ ይሁን!

Air port Officer:- ወዐሴይኩም ሰሳም-ምንኤይና-ጂሊቲ(wa,leykum salam menayenajiti)\ وعليكم السلام من اين أنت؟

**ሠላም ላን**ቺ ይሁን! ከየት ነው የመጣሽው?

Fatuma:- ሕስሚ-ፋጠማ-ክድር-ዲኪቱ-ማጊን-ኢትዮጲያ(Esmi-Fatuma kedir-jitu-min-Ethiopia- إسمي فاطمة خضر جئت من إثيوبيا

ስሜ ፋጡማ ከድር ይባላል-የመጣሁት ከኢትዮጲያ ነው.

Air port Officer:- ቀዱም-ሙባሪክ(Qudum-mubarek)-قدوم مبارك ሕንኳን በደህና መጣሽ!

Fatuma:- አሳህ-ይክሊካ (Allah yikelika)-الله يخليك ፌጣሪ ያቆይልኝ!

#### Conversation-1.1 B Procedures of greetings and introductions

Fatuma:- አሰሳሙ ዐሊይትም ( Assalamu,aleykum )السلام علي ውሳም ሳንተ ይሁን!

Employer:- ወወሌይትም ሰሳም- ተልደለ (waleykum- salam-tefedeli)- وعليكم السلام تفضلي ውሳም ሳንቺ ይሁን! ማቢ

Fatuma:- ኢስጣ ፋጡማ ክድር-(Esmi-Fatuma Kedir)- إسمي فاطمة خضر ስሜ ፋጡማ ክድር ይባሳል





Employer:-አና-ማዳም-ሰሚራ አሊ-ከም-ውምሩኪ (ana-Semira Ali-kem-umriki)- أنَّا سَمِيرَةٌ عَلَي كَمْ عَمْرِكُ؟-ሕኔ ሰሚራ አሊ ሕባላስሁኝ! ሕድሜሽ ስንት ነው?

Fatuma:- ኩምሪ-ክምስ-ዋ-ዒሽሪን-(umri-kemes-wa-eshrin)- عمري خمس وعشرون ሕድሜዬ 25 ነው

Employer:-አንቲ-ሙተዘዊጃ-(Anti-mutezewija)- ነ፡፡፡ አግብተሻል ወይ?

Fatuma:- ማ-ተዘወጅቱ (ma-tazawejitu) ما تزوجت አሳንባሀ-ም

Employer:-ሩሂ-አርታሂ(Ruhi-ertahi)- روحي إرتاحي ኪጂ ሕና ሕሬፊ

Fatuma:- ሽክረን (shukran) ነው። አመስግናለው

#### 1.2. Procedures of Asking for directions, prices of products and services

#### Conversation-1. 2 A

إمش قدام خمسين متر ثم لف \ Stranger:-ሕምሺ- ቀዳም-ሽምሲን-ሜትር-ሱማ-ልፊ-የሚን-ተጂዲ (kudam اليمين تجدي

ወደ ፊት ለፊት 50 ሜትር ሄደሽ ወደ ግራ ስትታጠፊ ታገኚያለሽ

Meseret:- ኢንዴክ-ፓራሲታሞል? (Endek-paracitamol?)- የعندك براستامول؟ - ፓራሲታሞል ይኖራል?

Pharmacist:- ነዐም-ኢንዲ-(neam-endi)- نعم عندي አዎ አለ

Meseret:- ከም-ስዕር (kam-sier) -ዾ-ዋ ጋው ስንት ነው?

Pharmacist:- ስሳሳ-ሪያል- (selasa- riyal) ئلاث ىيال ሶስት ሪያል(ብር)

Meseret:-ማ-ዺንዲ-ፉ·ስ·ስ- kafi-arji(ma-indi-fuluse-kafi)- أرجع ما عندي فلوس كافي በቂ ገንዘብ ስለሴለኝ ሴላ ጊዜ ሕመስሳለው





#### 1.3. Procedures of communicating and clarifying simple instructions

#### Conversation-1.3 A

Madam:-ፎዝ.ይ ተአለ.(Foziya-tehali)- فوزیة تعالی ፎዝ.ይ ነይ

Foziya:- ነ0ም ማዳም-(neham-madam)-نعم مدام አቤ*ት*፡ ማዳም

Madam:- ጂቢ-ሊል-ማ-አሸ-ርብ (jibi-lil- ma-ashureb)-جبلي ماء الشرب የሚጠጣ ወሃ አምጨልኝ?

Foziya:- ተልደለ.-ማ-(tefadali- ma) ፣ ኔቨው-ውሃው

Madam:- ሕክረን ፣አሊዮም-ገዳ-ሩዝ-ማዐ-ደጃጅ(shukren:-aliyom-geda-ruz-ma-dejaj) شکرا الیوم غداءالرز مع الدجاج

አመሰማናለው፣ ዛሬ ለምሳ ሩዝ በዶሮ ስሪ?

Foziya:- ሙርሃበን-ማዳም (Merehaben-madam)-مرحبا مدام ሕሽ.

#### 1.4. Procedures of communicating completion of tasks,

and seeking feedback on performance.

#### Conversation-1.4 A

سلام عملت الشاي -(Selam-amilt-shay-aliquletu-leki) (Selam-amilt-shay-aliquletu-leki) اللى قات لك؟

*ሠ*ሳም አፍዪ *ያ*ልኩሽን ሻይ አፈሳሽ?

selam፡- ነ0ም -አሚልት-ቫይ-ወክስስቱ-(neham- amilt-shay-wekelesetu) نعم عملت الشاي وخلصت አዎ ቫይውን አፍልቼ ጨርሻለው

Madam፡- ጠይብ-ሃት-ሻይ-(teyib-hat-shay)- طیب هات الشاي ዋሩ፣ ሻይውን አቅርበ.

selam:- ሻይ-ኩዌይስ-(shay-kuwayes)- <sup>የ</sup> የደመ ንድው ፕሩ ነው ?

selam፡-አፍወን-መሪሁክራ-ሁሳኼኽ-(Afwen-mer-hukera-husaheh)- عفوا مرة أخرى أصحح ይቅርታ ስወደፊቱ አስተካክሳሰው





#### **Operation Sheet-2**

# Techniques of repeating, paraphrasing and clarifying all communication to avoid miss understanding

2.1. Procedures of repeating, paraphrasing and clarifying all communication to avoid miss understanding

#### Conversation-2.1 A

Madam:- እስተ*ሀሚህ*ም-አውሳድ-(estehamihem-awelad)- إستحمي الأولاد ልጆቹን *ገ*ሳቸውን ሕጠቢያቸው

Ayat:- ኩ·ሰ·ሀ·ም-መ0-በወድ-አው-ሰሃሰውም(kuluhum-mea-ba,ad-owe-le,haleum) کلهم مع بعض أو لحالهم؟

ሁሉንም አንድ ላይ ነው ወይስ ለየብቻ?

Madam:- በናት-ስአስውም-ወሰድ-ስአሰውም-ሕስተ*ሀሚህ*ም (benat- le,haleum-weled- le,haleumestehamihem) بنات لحالهم ولد لحاهم إستحمي هم ሴቶቹን ስብቻ መንዶቹን ስብቻ ሕመቢያቸው

Ayat:- ም۶-ዛር-አው-ባሪድ -ሕስተሀሚህም( moya-har- owe-barid- estehamihem) مویا حار أو ببارد ا استحمیهم

በሙቅ ወይስ በቀዝቃዛ ውሃ ነው የማጥባቸው

Madam:- ሀሚሚህም-ብሞያ-ዛር-(esta ha mihem-bemoya-har-)- إستحميهم بمويا حار በሙት ውሃ ሕጠቢያቸው

Ayat:-ቀልተ- ሕስተሀሚህም-ብሞያ-ዛር( quleti-estehamihem- bemoya-har) قلت اإستحميهم بمويا حار ؟

በሙቅ ውሃ ሕጠቢያቸው ነው ያልሽኝ?

Madam:- ነዐም ፣ አልብስሂም-መሳብስል-ጀዲድ(na,am-albsihim-melabesal-jedid) نعم ألبسيهم ملابس الحديد

አዎ፣ስትጨርሺ አዲስ ልብስ አልብሺያቸው

Ayat:-መሳብስ-አሊ-አሽተሬተ- አምስ(melabis-ali-eshtareyti-amis)? أملابس اللي إشتريت أمس؟ የተብዙትንን ማለት ነው?

Madam:- ነ0ም- (na,am)- ﻧﻐﻢ አዎ

Ayat:- ጠይብ ማዳም-(Teyib-madam)- طیب مدام ሕሽ.-ማዳም





#### **Operation Sheet-3**

#### Techniques of explaining difficult points

#### 3.1. Procedures of Explaining difficult points

#### Conversation-3.1 A

Almaz:- )ስውው-ሰውህቲ-ማዳም-ኢሽቲ-አብኪን-ለበን-ወሰካና-ማ-ቲሽተማል (low-samahti- madam-eshti-usekin-leben-wesekana-ma-tishtegel)- 
ይቅርታ ማዳም ወተት ለማፍላት ፈልጌ የኤሌክትሪክ ምድጃው አልሰራ አለኝ

Madam:- አንቲ-ሹፍቲ-ቶውሲል-አልራሽ-(anti-shufti-towsil-al-fish)የأنت شفت توصيل فش በቅድሚያ የኤሌክትሪክ ሶኬቱ በትክክል መስካቱን አይተሻል

Almaz:- ነዐም-ሹፍቱ-ሙወሰል-( na,am-shuftu-muwesel)- نعم شفت موصل አዎ መሰካቱን አይቻለው

Madam:- ሽሲ-አና-አተሲል-ሊከህሩባኢ-( kali ana 'atasil likahraba'i) خل أنا أتصل لكهربائي ተይው በቃ ሕኔ ለኤሌክትሪክ ምድጃ ሰሪ ሕደውሳስው

Almaz:- ጠይብ ማዳም-(Teyib-madam)- طيب مدام ሕሽ, ማዳም

#### Conversation-3.1 B

Zinet:- ስ•ው-ሰመህቲ-ማዳም-አስሪር-ማየንሽፌድ-( low-samahti- madam- aserir-mayenkefid ) له سامحت مدام السرير ما ينخفض

ይቅርታ ማዳም አልጋው ዝቅ አልል አለኝ

Madam:-ኢድንጥ-ሃዛ-አዘር- የንሽፊድ-ለh.-(idget-haza-azer-yenkefid-leki ) ضغطي هذا الزرينخفض لك ይህን ምልክት ስትጫኚ ዝቅ ይልልሻል





| LAP Test                  | Pra             | actical D | emonst    | rat | ion     |     |           |
|---------------------------|-----------------|-----------|-----------|-----|---------|-----|-----------|
| Name:                     |                 | Date: _   |           |     |         |     |           |
| Time started:             |                 | Time fi   | nished: _ |     |         |     | _         |
| Instructions: Given neces | sary templates, | you are   | required  | to  | perform | the | following |
| conversation              | within 6 hour.  |           |           |     |         |     |           |

#### Task 1. Perform a conversation on the following basic communication needs

- Greetings and introductions
- Asking for directions, prices of products and services
- Communicating and clarifying simple instructions
- Communicating completion of tasks, and seeking feedback
- Task 2. Perform a conversation on repeating, paraphrasing and clarifying communication
- Task 3. Perform a conversation explaining difficult points





# Domestic work Level II

# **Learning Guide -34**

Unit of Competence: Use Arabic language to Communicate in a

**Domestic work setting** 

Module Title: Using Arabic language to Communicate in

a Domestic work setting

LG Code: LSA DWR2 M08 L03-LG-34

TTLM Code: LSA DWR2 TTLM 0419v1

# LO3. Use language effectively to Communicate in difficult Situations





| Instruction Sheet | Learning Guide #-34 |
|-------------------|---------------------|
|                   |                     |

This learning guide is developed to provide you the necessary information regarding the following content coverage and topics –

- Seeking assistance to respond to situation or problems
- Appropriate apologies and expressions of regret in Arabic language and culture This guide will also assist you to attain the learning outcome stated in the cover page.

Specifically, upon completion of this Learning Guide, you will be able to –

- Identify and seek for assistance from others in order to better respond to the situation or problems.
- convey Appropriate apologies and expressions of regret, specific to language and culture are for the difficult situation

#### **Learning Instructions:**

- 1) Read the specific objectives of this Learning Guide.
- 2) Follow the instructions described in number 3 to 7.
- 3) Read the information written in the "Information Sheets 1" and "Information Sheets 2" in page 29 and 32 Try to understand what are being discussed. Ask you teacher for assistance if you have hard time understanding them.
- 4) Accomplish the "Self-check 1" and "Self-check 2" in page -.31 and 34
- 5) Ask from your teacher the key to correction (key answers) or you can request your teacher to correct your work. (You are to get the key answer only after you finished answering the Self-check 1).
- 6) If you earned a satisfactory evaluation proceed to "Operation Sheet 1" and "Operation Sheet 2" in page 35 and 36 However, if your rating is unsatisfactory, see your teacher for further instructions or go back to Learning Activity #2.
- 7) Accomplish the "LAP Test" in page 37 and this will form part of your training portfolio.





| Information Sheet-1 | Seeking assistance to respond to difficult situation |  |
|---------------------|--|--|
|                     | or problems  |  |

#### 1.1. In a work area employees can face some bad situations or problems such as:-

- **Conflicts**-is aproblem/ acondition which happens when two or more people can not solve thier differences/problems by discussion.
- Challenging situations -are situations which makes employees an able to do thier
  job in agood manner. Some major challenging situations can be Health
  problems, sexual harasements, high Job load, lack of sleep ..etc
- **Emergency situations**-are situations which needs immediate response to control them. For instance fire emergencies, roberry, patients sever illness..etc

### To seek assistance for such kinds of problems emplooyees must know the following Arabic vocabularies and phrases listed in the following table

Table 1.1. Arabic vocabularies and phrases usefull to seek assistance in the case of conflicts, challenging situations and emergencies

| Amharic meaning   | English meanin          | Arabic words, phrases and thier pronunciation |
|-------------------|-------------------------|---|
| አ <b>ለ</b> መግባባት  | Conflict                | خلاف kilaafh ۱۹)                              |
| ቃጠሎ               | Fire burn               | حريق hariik) <i>UC</i>                        |
| እሳ <i>ት</i>       | Fire                    | (naar) <b>۶</b> ۲                             |
| ፍርዛት              | Fear                    | خوف koof) آم                                  |
| ሰበረ               | Break                   | <b>ክስሪ</b> (kasr) کسر                         |
| ተደፋ/ፌሰሰ(ስፌሳሽ ነገር) | Spilled                 | (inkabba) <b>ឯ,ንከባ</b> انکب                   |
| መታኝ/መታችኝ          | He/she hit me           | ضربني darabanii)گدا                           |
| ሰደበኝ/ሰደበችኝ        | He/ she insulted me     | (shatamanii) ሽተのしشتمني                        |
| ያዘኝ               | He catched me           | (amsakanii) <b>አምስክኒ</b> أمسكني               |
| መውደቅ              | Fall                    | ወቀዐቱ (waqa,tu) eeَعت                          |
| በዋፊ መታኝ/መታችኝ      | He/she slapped me       | ድረበኒ ብልክሌ ( ضربني بالكف<br>darabani bilkaf)   |
| በሕርግጫ መታኝ/መታችኝ    | Kicked with his/her leg | رفسني(rafsani ሬፋስኒ)                           |
| መቁረጥ              | Cut                     | ቀጠዐቱ(qata,atu) قطعت                           |
| ቢሳ                | Knife                   | سكين(sikkin) <b>ሰ.</b> h, <b>ን</b> سكين       |
| መርጥ               | Run                     | جری (jaraa) عربی (jaraa)                      |
| ማምለጥ              | Escape                  | هرب (haraba) <i>۷۵۱</i>                       |
| ሌባ                | Thief                   | سارق\<br>حرامي saarik\haraamii) <b>ሰሪ</b> ቅ)  |





|                    |                  | ሃ <i>ራሚ</i>                           |
|--------------------|------------------|---------------------------------------|
| <i>ፖ</i> ኒሲስ       | police           | شرطة(shurtaa) <b>آن (</b> r           |
| ወደቀ                | Fell             | (sakata)ሰቀጠاقسقط                      |
| ሽጉጥ                | Small gun        | (musaddas) <b>ሙ ሰደስ</b> መ             |
| ሞት/ግድያ             | Death            | mot\katl) <b>で</b> シャナト ゆう (mot\katl) |
| <i>መድፈር/ ትን</i> ክሳ | Rape \Harrasment | (igtisaab)አ. ንተሳብ اغتصاب              |
| ቢሮ                 | office           | (maktab) <b>መክተብ</b> مكتب             |
| ኤምባሲ               | Embassy          | السفارة Asifaara)                     |



**Short Answer Questions** 



| Self-Check -1   | Writte                       | n Test                          |
|---|------------------------------|---------------------------------|
| <b>Directions:</b> Answer all the quinext page:               | estions listed below. Use th | ne Answer sheet provided in the |
| List s 5 Arabic words helpfu conflicts, challenging situation | ons and emergencies?         | sistance in the case of         |
|   |                              |                                 |
|   |                              |                                 |
| Note: Satisfactory rating 2                                   | nointe Unceticfe             | otory holow 2 noints            |
| Note: Satisfactory rating - 3                                 | Answer Sheet                 | ctory - below 3 points          |
|   | Answer oncer                 | Score =  Rating:                |
|   |                              |                                 |
| Name:   | Da                           | te:                             |





| Information Sheet-2 | Appropriate apologies and expressions of |  |
|---------------------|--|--|
|                     | regret in Arabic language and culture    |  |

#### 2.1. Apologies and expressions of regret

Due to several reasons employeers and employees can get in to conflicts. To solve problems of conflicts apologizing and expressing regrates are very essential. Here below are some Arabic vocabularies and phrase usefull in the case of appologizing and expressing regrets

Table 2.1. Arabic vocabularies and phrases for appologizing and expressing regrets

| Amharic meaning           | English meaning           | Arabic pronunciation                                |
|---------------------------|---------------------------|---|
| ይቅርታ(ለትህትና)               | Excuse me                 | (afwan\maziratan)ዐፍወን عفوا\معذرة<br>/ማሕዐዝረተን        |
| ይቅርታ አድርግልኝ(ለጥፋት)         | Forgive me                | سامحني (saamihnii) <b>ሳም الاس</b> ام                |
| አዝናስው                     | Sorry                     | /አሲፍ /aasif \سف                                     |
| ረሳው                       | I forgot                  | (nasiit) <b>ነሲ أ٠</b> نسيت                          |
| ቆዬ                        | To late                   | تأخرتはa,akkarttu) ナカガにホコ                            |
| አይዞሀ/ሽ ምንም አይደ <b>ለ</b> ም | Dont worry it's alright   | (abshir laayuhimmuka)አብሽር أبشر لا يهمك<br>ላዩሂሙከ     |
| <i>አት</i> ዝን              | Dont be sad               | (laatahzan) <b>ሳナいけ</b> )                           |
| ደስታ                       | Pleasure                  | wruur\farhaan) سرور\ فرحان<br>ሱሩ <i>ር/&amp;ርዛን</i>  |
| <i>መ</i> ደሰት              | happy                     | (mabsuut) <b>መብሰ·</b> ጥمبسوط                        |
| ከዛሬ በኋላ                   | After today               | (ba,ad alyoom) በወደልዮ بعداليوم<br>ም(ba,adalyom)      |
| አል <i>ገ</i> ባኝም           | I don't understand        | ما فهمت: <b>۴ ۳۵۰٬۷۳</b> ۷ (mafahimtu)              |
| ትክክል/ጥሩ ነው (ሰማለት)         | Correct\well done         | نمام (tamaam) <b>۱۰۹۹۳</b>                          |
| አድ <i>ሜ</i> ህ ይርዘም        | May God lengthen your age | (alla,utawwil,umrika)አሳህ الله يطول عمرك<br>የጣዊልኡምረካ |
| አልወድም                     | I don't like              | (laa,uhibbu) ሳ አ-ሂብ-יבי                             |
| <b>አሳ</b> ህ ካ <b>ሰ</b>    | God willing               | (insha,alla)ሕ.ንሻስላህ إنشاء الله                      |
| ማሻሳህ                      | Mashallah                 | (maasha,alla)ማሻአለህ ماشاء الله                       |
| ከባድ                       | Hard\deficalt             | (sa,ab)ሳስብصعب                                       |
| ቀሳል                       | Easy                      | (sahalሰបക്യം  |
| አ <del>ቅ</del> ም          | capacity                  | (kudra\istitaa,aa)ቀድራ/ قدرة/استطاعة<br>ኢስትጣዓ        |
| አልረሳም                     | I will not forget         | (lan ansaaka) <b>ለን አንሳ</b> نسى                     |
| ስምን                       | Why?                      | (leesh\limazaa)ሌሽ/ልማዛافالشالماذا                    |
| ማዳመጥ                      | Listen                    | (ismaa) <b>ስ.ስወ</b> ዕ                               |





| ስυተት                     | Mistake      | (kataa) خطا                     |
|--------------------------|--------------|---------------------------------|
| በቃ(ስቁጣ)                  | enough       | (kalaas) ווֹא) خلا ص            |
| <b>ሕ</b> ፈል <i>,</i> 2ሰው | I want       | (uriid\ishti)ኡሪዱ/አሽተ:أريد\إشتي  |
| <b>አል</b> ፈልግም           | I don't wont | (ma,ashti) <b>ማላሽ</b> ተ:ما أشتي |



**Short Answer Questions** 



| Seit-       | Cneck -2                   | vvritte                         | n rest                         |
|-------------|----------------------------|---------------------------------|--------------------------------|
| Directions: | Answer all the quest page: | uestions listed below. Use the  | e Answer sheet provided in the |
| expressin   | abic words helpfu          | ull in the case of appologizing | ງ and<br>                      |
|             |                            |                                 |                                |
|             |                            |                                 |                                |
|             |                            |                                 |                                |
| Note: Satis | factory rating - 3         | B points Unsatisfac             | ctory - below 3 points         |
|             |                            | Answer Sheet                    | Score =                        |
|             |                            |                                 | Rating:                        |
|             |                            |                                 |                                |
| Name:       |                            | Dat                             | e:                             |





#### **Operation Sheet-1**

# Seeking assistance to respond to difficult situation or problems

• Procedures of communication during conflicts, challenging conditions and emergencies

#### Conversation-1.1A

Hiwot:- ሤስ॰ ስሰላ*ሙ ዐሴይከ*·ም (Hello-assalamu,aleykum) هلو السلام عليكم

ሄሎ ሰላም ላንቺ ይሁን

Madam:- ወዐሴይኩም ሰሳም- (wa,leykum salam) وعليكم السلام

ሰሳም ሳንቺ ይሁን

أنا هيروت الوك الكبير (ana-hirut-alwalad-kebir-yiderubni) انا هيروت الوك الكبير ضريف

ሂሩት ነኝ፣ ትልቁ ልጅሽ እየደበደበኝ ነው

Hiwot:- ሳዚም-አትም-መዲክ-የቁል-(lazim-anum-mayik-yequl)- ሄ ኒል ሰነሪ ጋር ካልተናሽ ብሎ

Madam:-hadi-nefsik-uqati-amal-wajik-alan هدئي نفسك أقاطع العمل وأجيك الآن ተረጋጊ ስራዬን አቋርጬ አሁንን አመጣስሁ

Hiwot:- ጠይብ ማዳም-(Teyib-madam) طیب مدام ሕሽ. ማዳም

#### **Conversation-1B**

Hirut:- ሄሎ አሰሳሙ ዐሴይትም (Hello-assalamu,aleykum) هلو السلام عليكم

ሄሎ ሰላም ላንቺ ይሁን

Madam:- ወዐሴይኩም ሰሳም- (wa,leykum salam) وعليكم السلام

ሰሳም ሳንቺ ይሁን

Hirut:- አጢፍሎ-የተቀያ0-ሙተታሊየን-ኤሽ-ኡስዊ -(atiflu-yeteqeya-mutetaliyen-esh- usewi)- للطفل يتقيع متتاليا أيش اسوي؟

ህፃት ያለማቋረጥ ሕያስመለሰው ነው ምን ላድርግ ?

Madam፡-መዐስዋቅ-ኩዝ-አጢፍል-ኢላ-አቅርብ-ሙስተሽፋ-(masewaq-kuzu-atifel-ila-aqereb- السواق خذا إلى أقرب مستشفى musteshfa)

ከሹፌሩ ጋር ህፃኑን ቅርብ ወደ አለ ሐኪም ቤት ይዛችሁት ሂዱ

Hirut:- ጣይብ- ጣይብ- ማዳም-(Teyib- Teyib -madam) ! طیب طیب እሺ እሺ ማዳም





#### **Operation Sheet-2**

# Procedures of conveying apologies and expressing regrets

### 2.1. Procedures of conveying apologies and expressing regrets Conversation-2.1 A

Madam:-መን-አሊክስር-ቲልፋዝ-(men-alikeser-tilfaz)? من اللي كسر التلفاز

Ruqiya:- አና-ማዳም-(ana- madam) أنا مدام! ሕኔ ነኝ ማዳም

Madam:- ኬፍ-ክሰር ቲ-(kef-keserti) የבַּבָּי צַּעִּיבי የבַּבָּי צַּעִּיבי የבַּבָּי צַּבְּי אַ אַרָּאָרָי የבַּבָּי אַ

Ruqiya:- ኩንቱ-ኩንዚፍ-ወቀ0-ወለያ-(kuntu-unezif-weqe,a-aleya) کنت أنظف وقع علي ሕያፀብሁት ሕያስ ወድቆብኝ ነው

Madam:- ማ-ቲንዚል-ቢል-ኢንትባህ(ma-tinezifi-bil-entibah) ልታ ሀጀም ነበር

Ruqiya:- asif- madam-ana-hazinun-liani- kesertu- tilfaz آسف مدام أنا حزین لأني کسرت التلفاز ይቅርታ ማዳም ቲቪውን ስለሰበርኩት አዝኛለው





| LAP Test                            | Practical Demonstration  |
|-------------------------------------|--|
| Name:                               | Date:  |
| Time started:                       | Time finished:   |
| Instructions: Given necess          | ary templates, tools and materials you are required to perform |
| the following tasks within 6 hours. |  |

- **Task 1**. Perform aconversation on seeking assistance to respond to difficult situation or problems
- Task 2. Perform aconversation on conveying apologies and expressing regrets